

FY22 Perkins Launch Webinar

 June 15, 2021

Program team reminders for FY22

- Please ensure that collaboration is happening between program and fiscal teams within the district
- The Accelegrants budget is the same this year; we recommend bringing forth your FY21 budget!
- While there is a rolling Perkins application deadline, we strongly recommend submitting early so we can get back on a regular cadence with approvals and disbursement.
 - *Note: if you have summer costs this year you must submit by June 28*
- Finally, today is an overview to the application, but we will be hosting weekly **Perkins office hours** until mid-August to answer LEA questions every Thursday from 2:30-3pm
 - [Zoom link here](#), in the field memo, and on the RIDE CTE website!

PERKINS V FUNDING FISCAL YEAR 2021 - 2022

APPLICATION INFORMATION AND FISCAL GUIDANCE

JUNE 15, 2021

PERKINS V - ACCELEGRANTS APPLICATION PERIOD

The FY2022 Perkins V application period begins on Friday, June 11, 2021

- **Summer Programs** - to have access to your FY2022 Perkins V allocation effective July 1, 2021 - the application **must** be submitted in Accelegrants on/or before **Monday, June 28, 2021**
 - If summer activity is requested - send an email to alert Paul McConnell
- Access to FY2022 Perkins V allocations effective July 1, 2021, for requests other than summer programs - the application **must** be submitted in Accelegrants on/or before **Wednesday, June 30, 2021**. Applications will be reviewed after summer applications are reviewed and approved.
- FY2022 Perkins V Applications will be accepted on a rolling basis after June 30, 2021 (see below).
- Contingent upon a substantially approvable FY2022 Perkins V application prepared by the LEA and entered in the Accelegrants system - an LEA Perkins V application is **only** considered submitted to RIDE on the date the Perkins V Application Status Section in Accelegrants is changed by the superintendent or their designee to “District Superintendent Approved”.
- A FY2022 Perkins V application submitted to RIDE as identified above, is considered approved by RIDE on the date the FY2022 Perkins V Application Status Section in Accelegrants is changed by RIDE Finance to “RIDE FINAL APPROVED” and a FY2022 Grant Award Notice(GAN) has been fully executed.

PERKINS V - ACCELEGRANTS APPLICATION PERIOD - Continued

The FY2022 Perkins V application period begins on Friday, June 11, 2021

- An FY2022 Perkins V application submitted on or before June 30, 2021, and subsequently approved by RIDE (defined above) will have an effective approval date of July 1, 2021, to obligate and expend funds.
- An FY2022 Perkins V application submitted after June 30, 2021, and subsequently approved by RIDE (defined above) will have an effective approval date to obligate and expend funds consistent with the date the superintendent or designee submitted an approvable application as defined above.
- Obligations and requests for reimbursement from FY2022 Perkins V funds can only be for requests for goods/services beginning on the effective approval date of the respective LEA (as applicable) and for goods/services received by June 30, 2022 (refer to the Project Period on your GAN).

PERKINS V - ACCELEGRANTS APPLICATIONS

FY2022 - Perkins V Applications in Accelegrants:

- **Career & Technical Education - Secondary**
 - Secondary allocation, Carryover funds and other additional funds
- **Career & Technical Education - Secondary Set Aside**
 - LEA's awarded FY2022 Teacher Grants
- **Career & Technical Education - Postsecondary**
 - Used for CCRI
- **Career & Technical Education - Reserves**
 - TBD
- **Career & Technical Education - Special Programs**
 - CTSO programs, DCYF, and DOC

PERKINS V - ALLOCATION AND CARRYOVER FUNDS

In FY2022 - Perkins V Preliminary Allocations will be loaded in Accelegrants as follows:

- Secondary, Secondary Set Aside & Postsecondary Funds - added in Accelegrants on/or before Friday, June 11, 2021.
- Special Program & Reserves - added in Accelegrants on/or before Monday, June 14, 2021, or as the allocations become available.
- Carryover Funds - added in Accelegrants after the FY2021 Final Expenditure Report (FER) has been submitted by the LEA and approved by RIDE.
 - The FY2021 FER is due on or before August 14, 2021.
 - FY2021 Unexpended Funds will carry forward into FY2022 for each respective LEA.
 - The carryover funds will be included as part of the allocation in the Secondary Funds application.
 - The carryover funds will be available during the FY2022 Perkins V Amendment Period (projected amendment period to begin in January 2022)

OTHER NOTES

Perkins V - Guidance:

- **NEW REQUIREMENT:** The signed and dated CTE Program Assurances **must** be uploaded in related documents prior to submitting the app in Acelegnants. An error message will appear in Acelegnants and the application can not be submitted if Assurances are not uploaded.
- Misconception regarding carryover funds:
 - Not necessary to wait for FY2021 carryover funds to budget summer programs and/or activity as of July 1, 2021.
 - Use FY2022 Secondary Allocation to budget all goods and/or services needed as of July 1, 2021.
 - Carryover funds can be budgeted during the amendment period. Earlier access to carryover funds can be considered in extenuating circumstances.
- Prior to beginning your FY22 Perkins V Application in Acelegnants you must:
 - Select application year 2022
 - Select the application (Secondary, Secondary Set Aside or Special Programs)
 - Change the application status to in Acelegnants to "Draft Started"
- SECONDARY FUNDS ONLY - To copy forward a budget from FY21 - select Add a Program
 - A menu will come up with all programs from FY21
 - Select the Program and click Add
 - Then select the Program from the Application Section
 - Then select the Program from the Budget Menu
 - Then select Copy 2021 Budget (This will save a lot of time if you are budgeting the same program - it will copy forward all information for that program into FY22.)
 - This will need to be done for each program that will be re-budgeted in FY22.

OTHER NOTES

Perkins V - Guidance - continued:

- UCOA Coding - The correct UCOA coding is a high priority and will delay application approval if not correct.
 - The UCOA coding that is approved in your application **must** be the same coding used for requisitions, purchase orders, payments, etc.
- Submitting Application, Budget Approvals, etc.:
 - It is a recommendation - ***not a requirement*** that 100% of all available Secondary & Postsecondary funds are budgeted when submitting the application at the beginning of FY2022.
 - Unapplied for funds can be budgeted during the amendment period (recommended to budget all funds at this time).
 - Carryover rules for each fiscal year will apply as approved annually.
 - All Other CTE Applications **must be** 100% budgeted (Secondary Set Aside, Reserves and Special Programs).
- Whenever possible - all requests must be allocated and/or pro-rated to the correct program/UCOA subject codes
 - Includes but is not limited to - salary & fringe, contracts, fees, materials, transportation, technology, etc.
 - For example: if a CTE Program Coordinator is requested that serves multiple CTE programs within the LEA - the full cost of salary & fringe must be pro-rated to all programs and their respective UCOA Subject Codes.
 - The % of the FTE charged to each program will be determined by the LEA.
- Although a substantially approvable application/budget is submitted in Acelegants - all budgets are considered requests submitted to RIDE for review and approval. A budget and/or any specific line item request is not considered approved until RIDE has formally reviewed the budget, changed the status in Acelegants to “RIDE FINAL APPROVED”, and a GAN is issued.
- Expenses charged by the LEA to Perkins V funds with the presumption of, or in anticipation of approval - if a request is ultimately not allowed - the LEA must reallocate the expenditure to an alternate funding source.

CONTACT INFORMATION

Perkins V - Fiscal Questions (including Accelegrants)

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FY22 CTE Teacher grant instructions

- Each LEA's award amount is located in the **Secondary Set Aside** section of the AcceleGrant application
- Program Name:
 - Use **CTE Teacher Certification** if you were awarded funds for CTE Teacher Certification
 - Use **CTE Professional Learning** if you were awarded funds for CTE Professional Learning
 - If you were awarded funds for both, you will need to complete this process for each
- Ensure that you have **budgeted to zero**. If you are submitting for both CTE Teacher Certification and Professional Learning, ensure that the correct amounts are allocated for each
- You must upload both your original CTE Teacher Grant application (RIDE will provide a PDF copy) and Award Letter in the **Related Documents** section and include pertinent details in the budget section as narrative (UCOA coding, cost basis, justification, etc.)

Questions?

Today we will be answering general questions about the FY22 Perkins application, but LEA-specific questions will be answered via email or during weekly Thursday office hours

(Perkins office hours: Thursdays, 2:30-3pm - [please see CTE website for Zoom details](#))